Voting Members Present: Melodie Philhours, Amanda Wheeler Gryffin (and as proxy for Justin Castro), Alicia Shaw, Zahid Hossain, Lauri Umansky, Joseph Richmond, Brook Fluker

Non-Voting Members Present: Brad Rawlins, Tiffany Keb, Melanie Wicinski

Non-Members Present: J Jagriti (Graduate School), Drew Fleming (Engineering and Computer Science), Kellie Listenbee (Accreditation and Assessment), Jeffrey Hatcher (Registrar), Jesse Blankenship (Registrar), Virginie Rolland (Sciences and Mathematics), Todd Hammon (Nursing and Health Professions), Mark Foster (Nursing and Health Professions)

Members Absent: Steve Green, Jamaica Walker, Tianna Matthews, Amanda Mohler, Mohammad Alam, Tracy Finch

Meeting called to order 3:03 p.m.

1. Motion to approve September 19, 2024 Minutes: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.
2. Old Business
   1. No revised submissions received
      1. Brook Fluker and Joseph Richmond will reach out about resubmission for November’s meeting.
         1. 2024G\_NC0199\_TABLED\_AFFILIATE\_Viswanathan-Rajagopalan
         2. 2024G\_NC0201\_TABLED\_AFFILIATE\_Jennifer-Yanhua-Xie.pdf
         3. 2024G\_NC0202\_TABLED\_AFFILIATE\_Jason-Bourke
         4. 2024G\_NC0208\_TABLED\_PROFESSIONAL\_Virginia-Baltz
3. Curricular\*
   * 1. 1. BIO - 6003 - Fundamentals of Graduate Research in Biology
        1. Motion to approve: Alicia Shaw. Second: Joseph Richmond. Passed.
     2. 2. ME - 6503 - Advanced Mechanics of Materials
        1. Motion to approve: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.
     3. Motion to approve 3-14: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.
        + 1. 3. NURS - 6013 - Advanced Clinical Pharmacology
          2. 4. NURS - 8012 - Senior Seminar I
          3. 5. NURS - 8013 - DNP Basics of Anesthesia
          4. 6. NURS - 8022 - Senior Seminar II
          5. 7. NURS - 8023 - DNP Regional Anesthesia
          6. 8. NURS - 8032 - Senior Seminar III
          7. 9. NURS - 8033 - DNP Anesthesia Epidemiology & Population Health/Ethics & Genetics
          8. 10. NURS - 8507 - DNP Anesthesia Practicum I-B
          9. 11. NURS - 8807 - DNP Anesthesia Practicum IV- B
          10. 12. Nursing Practice, Concentration in Education, DNP
          11. 13. Nursing Practice, Concentration in General Practice, DNP
          12. 14. Nursing Practice, Concentration in Leadership, DNP
     4. 15. Nutrition and Dietetics, tMS (viewable here: <https://astate.curriculog.com/proposal:918/form>)
        1. Motion to approve: Amanda Wheeler Gryffin. Second: Joseph Richmond. Passed.
4. Non-Curricular Items
   1. Graduate Faculty Status Applications
      1. Affiliate
         1. Motion to approve NC212-NC217: Alicia Shaw. Second: Melodie Philhours. Passed.
            1. 2024G\_NC212\_AFFILIATE\_Fredrick-Pinkney
            2. 2024G\_NC213\_AFFILIATE\_Christopher-Craig
            3. 2024G\_NC214\_AFFILIATE\_Roxanne-Kemp
            4. 2024G\_NC215\_AFFILIATE\_Lashanda-Jordan
            5. 2024G\_NC216\_AFFILIATE\_Jennifer-Kephart
            6. 2024G\_NC217\_AFFILIATE\_Josetta-Thomae
      2. Professional
         1. Motion to approve NC218-NC219: Joseph Richmond. Second: Alicia Shaw. Passed.
            1. 2024G\_NC218\_PROFESIONAL\_Kim-Chapman
            2. 2024G\_NC219\_PROFESSIONAL\_Patricia-Palmietto
         2. 2024G\_NC220\_PROFESSIONAL\_Michelle-Gibson
            1. Motion to table: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.

Professional status cannot chair.

* + - 1. 2024G\_NC221\_PROFESSIONAL\_Tanja-Mead
         1. Motion to table: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.

Professional status cannot chair.

* + - 1. 2024G\_NC222\_PROFESSIONAL\_Paige-Wimberley
         1. Motion to approve: Joseph Richmond. Second: Alicia Shaw. Passed.
      2. 2024G\_NC223\_PROFESSIONAL\_Anita-Xayapheth
         1. Motion to approve: Joseph Richmond. Second: Amanda Wheeler Gryffin. Passed.
      3. Motion to approve NC224-NC231: Alicia Shaw. Second: Melodie Philhours. Passed.
         1. 2024G\_NC224\_PROFESSIONAL\_Amber-Calendar
         2. 2024G\_NC225\_PROFESSIONAL\_Ashanti-Coleman
         3. 2024G\_NC226\_PROFESSIONAL\_Corey-Dorman
         4. 2024G\_NC227\_PROFESSIONAL\_Diane-Hare
         5. 2024G\_NC228\_PROFESSIONAL\_Linda-Johnson
         6. 2024G\_NC229\_PROFESSIONAL\_Garrett-Krisell
         7. 2024G\_NC230\_PROFESSIONAL\_Heather-Lucas
         8. 2024G\_NC231\_PROFESSIONAL\_Mary-Beth-Newkirk
      4. 2024G\_NC232\_PROFESSIONAL\_Antiqua-Smart
         1. Motion to table: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.

Professional status cannot chair.

* + 1. Regular
       1. 2024G\_NC233\_REGULAR\_Fazla-Rabbi
          1. Motion to reject: Alicia Shaw. Second: Amanda Wheeler Gryffin. Passed.

No terminal degree and lacking professional experience.

* + - 1. 2024G\_NC234\_REGULAR\_James-Mark-Lewis
         1. Motion to table: Alicia Shaw. Second: Amanda Wheeler Gryffin. Passed.

Doesn’t qualify for Regular status. Need to change to Professional.

* 1. Member items
     1. Brad Rawlins suggests that Chair reachout to graduate coordinators about common graduate faculty status issues. Members agree that this message could also go out to chairs and deans.
     2. Tiffany Keb shares that going forward ADHE will now require proposals dealing with emphases, tracks, concentrations and options to be submitted for approval via a Letter of Notification.
     3. Joseph Richmond shares that the grad leave policy is out for a final vote in the shared governance process.
     4. Discussion about issues related to continuous enrollment and comprehensive exams, and continuous enrollment and graduate assistantships. Brook Fluker will start a shared document for areas to add issues they’re facing.
     5. Joseph Richmond agrees to proxy as Chair for November meeting.

Motion to adjourn: Amanda Wheeler Gryffin. Second: Alicia Shaw. Passed.

Meeting adjourned 4:31 p.m.

**Standard Subcommittee Memberships**

|  |  |  |
| --- | --- | --- |
| Subcommittee 1 | Subcommittee 2 | Subcommittee 3 |
| Justin Castro  Lauri Umansky  Melodie Philhours  Jamaica Walker | Steve Green  Zahid Hossain  Amanda Wheeler Gryffin  Alicia Shaw  Tianna Matthews | Amanda Mohler  Joseph Richmond  Mohammad Alam  Brook Fluker |
| Can review: AGRI, ECS, EBS, NHP, SM | Can review: BU, LAC, NHP, SM | Can review: AGRI, ECS, BU, EBS, LAC |

To access graduate faculty status applications:

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

\*All proposals may be reviewed within Curriculog, which is accessible via My.Astate.